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Policies and Procedures Minutes 01/18/2008

Approved Minutes February 11, 2008

*Arlington School Committee
Policies and Procedures Subcommittee
January 18, 2008*

Members present:
Ron Spangler, Chair
Sean Garballey
Jeff Thielman

The meeting was called to order at 8:31 AM.

1. Approval of Minutes, January 4, 2008

On a motion by Mr. Garballey, seconded by Mr. Spangler, it was VOTED 2-0 to approve the minutes of January 4th. (Mr. Thielman arrived subsequent to this vote, at 8:35 AM.)

2. Old Business

Mr. Spangler reported that Ms. Lovelace will contact the Massachusetts Association of School Committees (MASC) about facilitation of a self-evaluation at the committee's February retreat. Mr. Garballey is still working on getting a timeframe for full implementation of the Wellness Policy.

3. Policy IGD: Curriculum Adoption

Mr. Spangler presented a draft modification to this policy that would align it with current committee practice, attached hereto as Exhibit A. On a motion by Mr. Thielman, seconded by Mr. Garballey, it was VOTED 3-0 to recommend this change to the full committee.

4. Policy BBA: School Committee Powers and Duties

Mr. Spangler presented draft revisions to Arlington's policy based on discussions at 1/4/08 meeting, attached hereto as Exhibit B.

5. Three-Year Policy Review

As required by policy BGC: *Policy Revision and Review*, the Subcommittee continued this review, starting with policy BBAA: *School Committee Member Authority*, and ending with policy BEE: *Special Procedures for Conducting Hearings*. Comments and recommendations follow.

- BDAA: ELECTION OF SCHOOL COMMITTEE OFFICERS ... Should add cross-reference to code of ethics (policy BCA).
- BDEA: SCHOOL COMMITTEE SUBCOMMITTEES ... On a motion by Mr. Thielman, seconded by Mr. Garballey, it was VOTED 3-0 to add "District Accountability" to the list of standing subcommittees. See Exhibit C.
- BDF: ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE ... Mr. Spangler wondered why this policy needs to be four pages long. Mr. Thielman said we have not had one of these in his time on the committee. Should discuss with MASC and review other districts' policies.
- BDH: SCHOOL COMMITTEE STAFF ASSISTANTS, BDH-E: SCHOOL COMMITTEE STAFF ASSISTANT EVALUATION INSTRUMENT ... Needs reference to Unit C contract. Is this instrument still being used? Input of other committee members (aside from Chair) has not been solicited as policy requires.
- BEDHA: ESCALATING ISSUES ... Is this happening per policy?

6. New Business

None was raised.

7. Next Meeting

The subcommittee will next meet on Friday, February 8 at 8:30 AM. (Meeting changed to February 11, 2008 at 8:30 A.M.)

8. Adjourn

On a motion by Mr. Garballey, seconded by Mr. Thielman, it was VOTED 3-0 to adjourn at 9:16 AM.